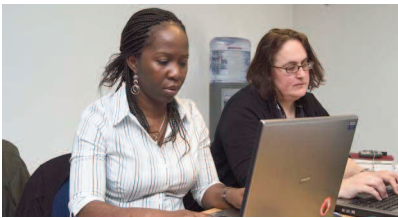


E-Guides

Lead by example

E-GUIDES PLUS WORKSHOPS 2008-2009



What are E-Guides Plus events?

These free, one day events offer you the chance to extend and refresh your skills. They are available to tutors who have been on the E-Guides training programme or have had the programme cascaded to them within their organisation.

Support is available during the day if you need help and support writing your cascade action plan.

"... Good opportunity for networking and skill sharing... Tailor made."

"Very pleased with the training. Confidence has grown to be able to cascade to others. Trainers were knowledgeable and very supportive."

Programme

Morning session

Provides an opportunity to explore the use of learning platforms and e-portfolios and how they can be used effectively within teaching and learning.

- Learning platforms: explore how staff can be supported when developing a VLE as well as creating a mini-course for yourself
- E-portfolios: investigate the different ways in which e-portfolios can be created and used within teaching and learning.

"It was good to have so much attention, I had all my queries addressed. I gained more confidence in my use of IT. Was able to complete a unit of my JEB qualification."

Afternoon session

This session allows you to follow your own area of interest and provides a supportive environment in which to develop any of the topics undertaken during the course of the three-day E-Guides training programme. In addition, you may wish to continue your work around e-portfolios and/learning platforms.

Optional: Two online self-study modules are available

- Mobile technologies - this self-study module investigates the use of selected mobile devices for teaching and learning
- Online learning tools - this self-study module explores the way in which online learning tools and Web 2.0 technologies can be used to enhance teaching and learning.

Accreditation

E-Guides who are working towards accreditation are required to attend one E-Guides Plus event and undertake their assessed independent task. Candidates undertaking the Certificate in Educational Use of ICT qualification will be able to undertake the controlled one hour assessment task at the workshops. There is a registration charge for those wishing to undertake the accreditation.

Support for Cascade programme

I am co-ordinating a cascade programme for _____ (number) of colleagues

I am running sessions on _____

_____ (session subject)
as part of a cascade programme.

I would like to spend some time working on my action plan

Accreditation

This is only relevant for E-Guides who have registered for the certificate

Please indicate if you intend to do the Unit 3 controlled assessment

(Blended learning session plan)

Individual Requirements

Please let us know if you have any additional needs (e.g. Hardware requirements)

Line Manager Contact Details

Name of Line Manager

Email address of Line Manager

Line Manager address _____

Postcode _____

Contact telephone number _____

Confirmation

I confirm that I gained my line manager's approval for my participation at this workshop.

Their name and contact details are provided above, and they are aware that NIACE will contact them in relation to the training programme.

By signing the form the individual agrees to NIACE's Terms and Conditions in respect of applying for a place at a NIACE event

Signed

Print name

Data Protection Act

The E-Guides training programme is delivered by NIACE on behalf the Quality Improvement Agency (QIA) and is aligned with the Teaching and Learning Programme. The information you provide on this form will be held by NIACE and QIA in accordance with the Data Protection Act 1998. Your details will be used for the delivery and fulfilment of the E-Guides Training Programme. NIACE, QIA, or their agents may also use this information to contact you about other programmes. If you would prefer not to receive this marketing information please tick here

Please return completed application forms to:
Conferences and Courses, NIACE, Renaissance House, 20 Princess Road West, Leicester, LE1 6TP
Tel: 0116 285 9661 Fax: 0116 285 9670 Email: e-guides@niace.org.uk