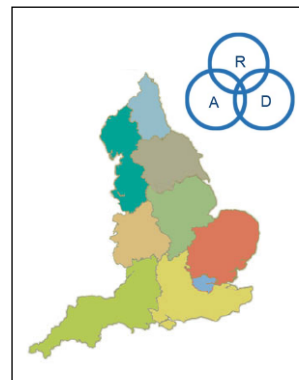


Supporting literacy, numeracy and ESOL within Integrated Employment and Skills Programmes

Wednesday 31 March 2010
Cambridge Professional Development Centre, Foster Road
Trumpington, Cambridge CB2 9NL



Background

For many people, low skills continue to be a key barrier to gaining sustained employment. Improving the prospects of the most disadvantaged in society and enhancing their chances to progress and join the workforce requires partnerships at both a strategic and an operational level. The Department for Work and Pensions, JobcentrePlus and the Learning and Skills Council have worked together to develop joint commissioning plans. Partnerships between providers and employers will help to design services that support individuals and offer personalised training resulting in a more integrated employment and skills service. Implementing training for individuals to gain sustained employment will be a change of focus for a number of organisations. Some providers have traditionally been job rather than skills focused and others have experience of delivering courses that concentrate on learning and skills with qualifications. All providers need to integrate these two activities and target delivery so that the joint aims of skills development and sustainable work can be achieved.

Aims to:

- identify effective practice
- continue to build capacity within the sector by supporting providers to identify and address the literacy, language and numeracy skills needs of their learners.

Audience

- Managers from prime contractors and subcontractors including FE colleges, voluntary and community sector and specialist providers
- Managers and literacy, language and numeracy tutors involved in delivering integrated skills and employment programmes.
- Agencies and intermediaries involved in referring employers and potential learners, including Nextstep, JCP and Sector Skills Councils.

Agenda

- 09:30 Arrival and registration (tea/coffee available)
13:15 Close and Lunch

For more information, to download an application form or to reserve a place online, visit the NIACE website:
<http://www.niace.org.uk/events>

Enquiries to Gurjit Kaur, NIACE Events Team - Tel: 0116 204 2833 / E-mail: gurjit.kaur@niace.org.uk
NIACE, Renaissance House, 20 Princess Road West, Leicester LE1 6TP

Regional Achievement Dialogue - East of England

Supporting literacy, numeracy and ESOL within Integrated Employment and Skills Programmes

Event information

- Arrival and registration is at 9:30am for a 10:00am start. The event will end at 1:15pm
- Attendance is free to delegates from the East of England (includes lunch, tea/coffee)
- Places will be allocated in order of receipt of completed application forms
- Completed and signed application forms must be faxed or posted to NIACE by the closing date. Reservations by telephone cannot be accepted
- Application forms are individually acknowledged by e-mail. Joining instructions, including map and directions, will be e-mailed out one week before the event
- Participants should be prepared to take their own notes as there will not be handouts for all sessions
- If you have not received an e-mail confirming your attendance and joining instructions 4 working days before the event please contact:

Gurjit Kaur

Tel: 0116 204 2833

Fax: 0116 254 8368

Minicom: 0116 255 6049

E-mail: gurjit.kaur@niace.org.uk

Application conditions

Event: Wednesday 31 March 2010

Closing Date: Thursday 18 March 2010

- Substitutions are to be advised **5 working days** prior to the event
- A **10 working days** notice period is required for provision of electronic note-takers, sign language interpreters and transcription to Braille
- NIACE reserves the right to reject applicants who are not from the target audience list and not from the East of England
- Places will be limited to 1 representative from each organisation.

Regional Achievement Dialogue (RAD)

A Regional Achievement Dialogue event is an opportunity for those working across the post-16 sector, supporting literacy, language and numeracy development, to come together and engage in a dialogue. The themes of these events are often linked to emergent policies, practices and research that are likely to influence our work. Delegates attending these events are encouraged to participate in a dialogue through a range of activities and workshops. As an outcome, our dialogue is then shared with the Department for Business, Innovation and Skills (BIS). This allows the Department to be aware of how policies are being operationalised - identify the good practice of the field and to hear when the implementation presents challenges for us as professionals but, more importantly, for the learner with whom we work.



NIACE, the National Institute of Adult Continuing Education, was founded in 1921. The National Institute seeks to secure an education system responsive to the diversity of adults' needs and aspirations as learners, and in particular to those who benefited least from initial education. It is our belief that a system fit for adults of all ages and in all their complexity will work better for all learners.

The National Institute is active in many areas - in research, development, publishing, seminars, conferences and training courses, and has an active individual membership.

NIACE is a company limited by guarantee.
Registration no. 2603322 Registered charity no. 1002775.
Registered Address: 21 De Montfort Street, Leicester LE1 7GE

NIACE Events Team
Renaissance House, 20 Princess Road West
Leicester LE1 6TP

Tel: 0116 204 2833 Fax: 0116 254 8368

Minicom: 0116 255 6049

E-mail: gurjit.kaur@niace.org.uk

Website: <http://www.niace.org.uk/events>



Please complete the application in **BLOCK CAPITALS**

My organisation has authorised my attendance on **Wednesday 31 March 2010, Cambridge** (Attendance is free)

Participant's details

Title _____ Full name _____

Job title _____ Organisation _____

Daytime tel No. _____ Mobile No. _____ Fax No. _____

Please provide an e-mail address that is your own and regularly accessed as this will be used to send you joining instructions.

E-mail

Address _____

Postcode _____

This is my Home address Work address

Joining instructions will be sent by e-mail, if you would prefer to receive these by post, please tick this box

Participant's requirements

<input type="checkbox"/>	I have no special requirements	<input type="checkbox"/>	I will require a hearing loop
<input type="checkbox"/>	I will need support for my visual impairment	<input type="checkbox"/>	I will need wheelchair access
<input type="checkbox"/>	I will need an electronic note-taker	<input type="checkbox"/>	I will need facilities for an assistance dog
<input type="checkbox"/>	I will require a sign language interpreter (please specify)		
<input type="checkbox"/>	I require event materials in a specified format (please specify)		
<input type="checkbox"/>	I have the following dietary requirements (please specify)		
<input type="checkbox"/>	I have further additional requirements (please specify)		

We require a 10 working days notice period to make arrangements for electronic note-takers, sign language interpreters and transcription to Braille.

Agreement - I accept the Event Information and Application Conditions

Signature	Date

C1914/EA3/0310

Event Date: Wednesday 31 March 2010
Closing Date: Thursday 18 March 2010

Data Protection Act

The National Institute of Adult Continuing Education (NIACE) is registered under the Data Protection Act 1998 (Registration Number Z7412510). Personal information supplied to NIACE will be stored securely and used in relation to NIACE's work. Full details of the purposes for which NIACE processes personal information is in our Data Protection Register entry, which can be found on the Information Commissioner's website www.informationcommissioner.gov.uk. At no time will we divulge personal information to third parties without your express consent. Participants may be contacted by letter or e-mail with details of future events and publications organised or promoted by NIACE which may be of interest to you. Database mailing update forms are sent out periodically. These provide you with the opportunity to have your details amended or deleted from the database. If you wish to receive such further information please tick this box

Please return completed application form to Gurjit Kaur: Fax: 0116 254 8368
NIACE Events Team, Renaissance House, 20 Princess Road West, Leicester LE1 6TP
Enquiries to: Tel: 0116 204 2833 Email: gurjit.kaur@niace.org.uk