

Informal adult learning in the digital age

Learning with technology materials

Friday 9 July 2010 (afternoon session)

NIACE, Renaissance House, 20 Princess Road West, Leicester LE1 6TP

Background

The Learning Revolution White paper recognised the key part technology and broadcasting play in enabling informal adult learning. NIACE has been funded by Becta to develop training materials and has been an active member of the national informal adult learning technology and broadcasting forum.

By attending this workshop you will be able to explore how you can build your skills and the skills of others to use technology for informal learning.

Come and find out how easy it can be to set up online discussions, to make videos – you might even venture into Virtual Classrooms to see what they have to offer!

The workshop aims to provide you with an overview of how technology can be used to support informal adult learning and access to resources which they can use to build their skills.

You will be able to take away ideas to try with your groups and you will also be introduced to training materials which you can use afterwards by yourself or with colleagues and friends.

Aims

Informal adult learning includes learning which is facilitated by volunteers as well as paid teachers. This workshop will explore how digital technology can be used by learning groups to make their learning experiences really exciting.

This workshop is for people who help make informal adult learning happen! It is open to members of learning groups as well as volunteers and paid staff. Find out how the adults who learn with you can make the Digital Age work for them!

Audience

This workshop will be of particular interest to:

- members of learning groups and clubs
- volunteers and paid staff who support informal learning
- library staff
- museum staff
- health workers
- tutors
- coaches
- others who support informal learning for adults.

For more information, to download an application form or to reserve a place online, visit the NIACE website:

<http://www.niace.org.uk/events>

Enquiries to NIACE Events Team - Tel: 0116 204 2833 / E-mail: events@niace.org.uk
NIACE, Renaissance House, 20 Princess Road West, Leicester LE1 6TP

Programme

- 13:30** Arrival and registration (tea/coffee available)
- 13:45** Welcome and introduction to the day - Policy meeting practice
- 13:55** Building on your skills part 1 - What are you using now and what would you like use?
- 14:10** Why use technology in informal learning?
- 14:20** Understanding the opportunities - Experiential workshop activities
- 15:00** Tea/coffee break
- 15:15** Understanding the opportunities - Experiential workshop activities
- 16:15** Building on your skills part 2 - What next?
- 16:30** Evaluation and Close

This programme is correct at the time of going to press. The organisers reserve the right to make changes to the published programme in the event of one or more of the advertised speakers being unable to attend. Participants have no claim against NIACE in respect of such changes.

Event information

- Arrival and registration is at 1:30pm for a 1:45pm start. The event will end at 4:30pm
- Event fee per person (includes lunch, tea/coffee):
£50 (NIACE Members)
£85 (Non NIACE Members)
NB: NIACE does not charge VAT on conference and course fees
- Places will be allocated in order of receipt of completed application forms (one form per person)
- Video cameras may be in use at this conference. If you do not wish to be photographed or appear on the video outputs please indicate this on the application form and make yourself known at registration
- Learners can opt out of displaying their names on the list of participants. Please indicate this on the application form
- Participants should be prepared to take their own notes as there will not be handouts for all sessions
- If you have not received an e-mail confirming your attendance and joining instructions 4 working days before the event please contact:

NIACE Events Team

Tel: 0116 204 2833

Fax: 0116 254 8368

Minicom: 0116 255 6049

E-mail: events@niace.org.uk

Application conditions

- Cancellations are non-refundable
- Substitutions are to be advised **5 working days** prior to the event
- A **10 working days** notice period is required for provision of electronic note-takers, sign language interpreters and transcription to Braille
- Completed and signed application forms must be faxed or posted to NIACE by the closing date. Reservations by telephone cannot be accepted
- Application forms are individually acknowledged by e-mail. Joining instructions, including map and directions, will be e-mailed out one week before the event.

NIACE, the National Institute of Adult Continuing Education, was founded in 1921. The National Institute seeks to secure an education system responsive to the diversity of adults' needs and aspirations as learners, and in particular to those who benefited least from initial education. It is our belief that a system fit for adults of all ages and in all their complexity will work better for all learners.

The National Institute is active in many areas - in research, development, publishing, seminars, conferences and training courses, and has an active individual membership.

NIACE is a company limited by guarantee.
Registration no. 2603322 Registered charity no. 1002775.
Registered Address: 21 De Montfort Street, Leicester LE1 7GE

NIACE Events Team
Renaissance House, 20 Princess Road West
Leicester LE1 6TP
Tel: 0116 204 2833 Fax: 0116 254 8368
Minicom: 0116 255 6049
E-mail: events@niace.org.uk
Website: <http://www.niace.org.uk/events>



Please complete the application in **BLOCK CAPITALS**

My organisation has authorised my attendance on **Friday 9 July 2010, Leicester (afternoon session from 1:30pm to 4:30pm)**

Participant's details

Title _____ Full name _____

Job title _____ Organisation _____

Daytime tel No. _____ Mobile No. _____ Fax No. _____

Please provide an e-mail address that is your own and regularly accessed as this will be used to send you joining instructions.

E-mail

Please indicate which sector you work in: _____

Address _____

Postcode _____

This is my Home address Work address

Joining instructions will be sent by e-mail, if you would prefer to receive these by post, please tick this box

Payment - NIACE does not charge VAT on conference/course fees (The signatory is responsible for payment)

Event Fee per person (includes lunch, tea/coffee):

£50 (NIACE Members)

£85 (Non NIACE Members)

NB: NIACE does not charge VAT on conference and course fees

- Cancellations are non-refundable
- The full fee is payable prior to the event
- Substitutions to be advised 5 working days prior to the event

I enclose a cheque for £..... made payable to NIACE

Please send me a receipt

I enclose Purchase Order No. _____

and request you to invoice my employer for £.....

Please note that the absence of a Purchase Order/ Order Number will delay the processing of your application form.

Invoice address:

Please debit my credit/debit card with the value of £.....

We do not accept payment by AMEX

Valid from: Expires on:

Three digit security code on reverse of card:

Issue No: (Switch/Maestro)

Name as it appears on the card:

Cardholder's signature:

Cardholder's address:

Participant's requirements

I have no special requirements	I will require a hearing loop
I will need support for my visual impairment	I will need wheelchair access
I will need an electronic note-taker	I will need facilities for an assistance dog
I will require a sign language interpreter (please specify)	
I require event materials in a specified format (please specify)	
I have the following dietary requirements (please specify)	
I have further additional requirements (please specify)	
NB: I do not wish to be photographed or filmed at this conference	

NIACE requires a 10 working days notice period to make arrangements for electronic note-takers, sign language interpreters and transcription to Braille.

Sectoral Monitoring

Adult Education College	Community Education Provider	Further Education
Government Body	Higher Education	Information/ Guidance Provider
Learning and Skills Council	Libraries, Museums, Archives, Arts	Local Government (inc. Ed Authorities)
Media	Offender Education	Open, Distance or e-learning Provider
Union	Vocational Education and Training	Voluntary Sector and Charities

Ethnic and Equal Opportunities Monitoring

Bangladeshi	Black African	Black Caribbean	Chinese
Dual Heritage	Indian	Other Asian	Other Black
Pakistani	White	Any other ethnic group	
Gender	Female	Male	
Age	Up to 25	25 - 50	50 - 75
			75+

Agreement - I accept the NIACE Event Information and Application Conditions

Signature	Date

C2009PM/0710 Event Date: Friday 9 July 2010 (afternoon)
Closing Date: Thursday 1 July 2010

Data Protection Act

The National Institute of Adult Continuing Education (NIACE) is registered under the Data Protection Act 1998 (Registration Number Z7412510). Personal information supplied to NIACE will be stored securely and used in relation to NIACE's work. Full details of the purposes for which NIACE processes personal information is in our Data Protection Register entry, which can be found on the Information Commissioner's website www.informationcommissioner.gov.uk. At no time will we divulge personal information to third parties without your express consent. Participants may be contacted by letter or e-mail with details of future events and publications organised or promoted by NIACE which may be of interest to you. Database mailing update forms are sent out periodically. These provide you with the opportunity to have your details amended or deleted from the database. If you wish to receive such further information please tick this box

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