

Conference

Disability
Equality
Implementation
Group



Skills for Learning Professionals



Friday 5 February 2010

Thistle Marble Arch Hotel, Bryanston Street, London W1H 7EH



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Transforming your organisation through
equality for disabled staff
What progress and what next?

Please retain pages 1 - 4

Background

In March 2008 the Commission for Disabled Staff in Lifelong Learning published its final and summary reports. 'From compliance to culture change: disabled staff working in lifelong learning' found systemic neglect of disabled employees' needs and requirements amounting to institutional discrimination. But it also found that addressing the disability equality agenda and achieving its recommendations have the potential to transform organisations in the learning and skills sector for the benefit of everyone, not just disabled staff.

The then Department of Innovation, Universities and Skills (DIUS) gave an unequivocal welcome to the reports and set out what it would do and what it expected of the sector. The work of the Commission was taken over by the Disability Equality Implementation Group (DEIG) sponsored and supported by Lifelong Learning UK (LLUK), the Sector Skills Council responsible for the lifelong learning workforce.

Almost two years later, this DEIG/LLUK/NIACE joint conference explores what progress has been made, what has been achieved and what direction future strategy and activity should take. Delegates who attend the conference will be able to share their experiences, take back practical ideas and frameworks for progress to change their organisations, and shape the DEIG's role.

This conference aims to:

- update delegates on progress to disability equality for employees in the learning and skills sector
- explore what has already been achieved
- to equip delegates with guidelines and framework to effect disability equality progress and change within their organisations
- involve delegates in shaping DEIG's future strategic direction, priorities and activities.

The event will be of particular interest to:

- Disabled employees working at any level throughout the learning and skills sector
- Trade union representatives
- HR managers and directors
- Equality and diversity managers and coordinators
- Senior managers and directors with strategic leadership responsibility for equality and diversity
- Corporation members, trustees and those responsible for governance in the learning and skills sector.

Programme

- 09:45 Arrival and registration (tea/coffee available)
- 10:15 Welcome and introduction to the day
Chair: Sasha Callaghan, Chair, Disability Equality Implementation Group
- 10:25 Keynote address
Tim Cooper, Director of the Office for Disability Issues, HMG
- 11:00 Round table discussions with DEIG facilitators
Progress on disability equality in the lifelong learning sector - the big issues
- 11:30 Plenary feedback – main points recorded to inform afternoon consultation session
- 11:45 Tea/coffee break
- 12:00 Knowledge café (Please indicate your choices on the application form)
- 1) Attracting disabled employees to the learning and skills sector
David Ewens, Programme Director - Equality and Diversity, NIACE
 - 2) Effective disclosure of impairment
Paul Brown, Independent Trainer & Consultant
 - 3) Retaining and developing disabled employees
Nathan Lucas, Employment Policy Manager, Association of Colleges
 - 4) Guidelines/framework for action to effect change in learning and skills sector organisations
 - 5) LLUK supporting DEIG
Min Rodriguez, Equality and Diversity Manager at Lifelong Learning UK
- 13:15 Lunch, networking and displays
- 14:15 Involving delegates on DEIG's strategic direction, priorities and activities
- Format of activity:
- 8 groups, 10 people per group, including DEIG facilitator
 - Workplan distributed beforehand with action plan
 - Group discussion on action plan template
 - Refreshments available throughout the activity
- 15:15 Summary of key actions
Sasha Callaghan and David Ewens
- 15:30 Close of conference (tea/coffee available)

The programme is correct at the time of going to press. The organisers reserve the right to make changes to the published programme in the event of one or more of the advertised speakers being unable to attend. Participants have no claim against NIACE in respect of such changes.

Event information

- Arrival and registration is at 9:45am for a 10:15am start. The event will end at 3:30pm
- Event Fee per person: £99 (includes lunch, tea/coffee)
NB: NIACE does not charge VAT on conference and course fees
- Places will be allocated in order of receipt of completed application forms
- Completed and signed application forms must be faxed or posted to NIACE by the closing date. Reservations by telephone cannot be accepted
- Application forms are individually acknowledged by e-mail. Joining instructions, including map and directions, will be e-mailed one week before the event
- Participants should be prepared to take their own notes as there will not be handouts for all sessions
- If you have not received an e-mail confirming your attendance and joining instructions 4 working days before the event please contact:

Gurjit Kaur

Tel: 0116 204 2833

Fax: 0116 254 8368

Minicom: 0116 255 6049

E-mail: gurjit.kaur@niace.org.uk

Application conditions

Event: Friday 5 February 2010

Closing Date: Thursday 22 January 2010

- Bursary places are offered on this event. A supporting letter accompanying the Application Form is required
- Cancellations are non-refundable
- The full fee is payable prior to the event
- Substitutions are to be advised **5 working days** prior to the event
- A **10 working days** notice period is required for provision of electronic note-takers, sign language interpreters and transcription to Braille
- NIACE reserves the right to reject applicants who are not from the target audience list.

NIACE, the National Institute of Adult Continuing Education, was founded in 1921. The National Institute seeks to secure an education system responsive to the diversity of adults' needs and aspirations as learners, and in particular to those who benefited least from initial education. It is our belief that a system fit for adults of all ages and in all their complexity will work better for all learners.

The National Institute is active in many areas - in research, development, publishing, seminars, conferences and training courses, and has an active individual membership.

NIACE is a company limited by guarantee.
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E-mail: gurjit.kaur@niace.org.uk

<http://www.niace.org.uk/campaigns-events/events>



Please complete the application in **BLOCK CAPITALS**

My organisation has authorised my attendance on **Friday 5 February 2010, London**

Participant's details

Title _____ Full name _____

Job title _____ Organisation _____

Daytime tel No. _____ Mobile No. _____ Fax No. _____

Please provide an e-mail address that is your own and regularly accessed as this will be used to send you joining instructions.

E-mail

Address _____

Postcode _____

This is my Home address Work address

Joining instructions will be sent by e-mail, if you would prefer to receive these by post, please tick this box

Payment - NIACE does not charge VAT on conference/course fees (The signatory is responsible for payment)

Event Fee per person: £99

- Cancellations are non-refundable
- The full fee is payable prior to the event
- Substitutions to be advised 5 working days prior to the event
- I enclose a cheque for £..... made payable to NIACE
- Please send me a receipt
- I would like to apply for a bursary place. See supporting letter explaining my circumstances
- I enclose Purchase Order No. _____ and request you to invoice my employer for £.....

Please note that the absence of a Purchase Order/ Order Number will delay the processing of your application form.

Invoice address:

Please debit my credit/debit card with the value of £.....

We do not accept payment by AMEX

Valid from: Expires on:

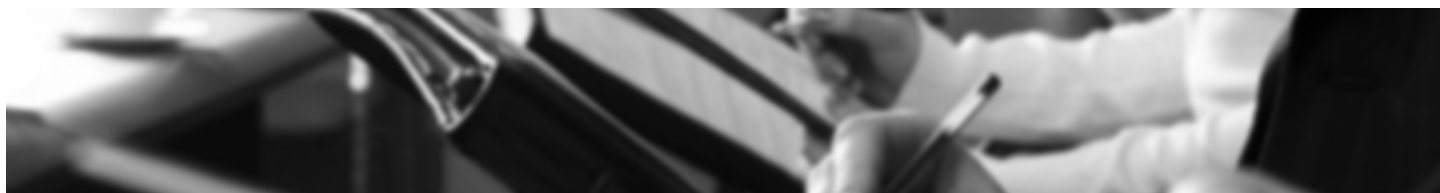
Three digit security code on reverse of card:

Issue No: (Switch/Maestro)

Name as it appears on the card:

Cardholder's signature:

Cardholder's address:



Participant's requirements

I have no special requirements	I will require a hearing loop
I will need support for my visual impairment	I will need wheelchair access
I will need an electronic note-taker	I will need facilities for an assistance dog
I will require a sign language interpreter (please specify)	
I require event materials in a specified format (please specify)	
I have the following dietary requirements (please specify)	
I have further additional requirements (please specify)	

NIACE requires a 10 working days notice period to make arrangements for electronic note-takers, sign language interpreters and transcription to Braille.

Sectoral Monitoring

Adult Education College	Community Education Provider	Further Education
Government Body	Higher Education	Information/ Guidance Provider
Learning and Skills Council	Libraries, Museums, Archives, Arts	Local Government (inc. Ed Authorities)
Media	Offender Education	Open, Distance or e-learning Provider
Union	Vocational Education and Training	Voluntary Sector and Charities

Ethnic and Equal Opportunities Monitoring

Bangladeshi	Black African	Black Caribbean	Chinese
Dual Heritage	Indian	Other Asian	Other Black
Pakistani	White	Any other ethnic group	
Gender	Female	Male	
Age	Under 30	30-50	51+

Knowledge Café attendance

Knowledge café 1
Knowledge café 2
Knowledge café 3
Knowledge café 4
Knowledge café 5

Agreement - I accept the NIACE Event Information and Application Conditions

Signature	Date

C1952/0210

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Data Protection Act

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Please return completed application form to Gurjit Kaur: Fax: 0116 254 8368
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